

Oak Hill Elementary School
6243 Highway 212
Covington, GA 30016
770-385-6906
FAX: 770-385-6909

Dr. Brenda Gammans, Principal

Mrs. Tara Lynn, Asst. Principal

April 14, 2021

Dear Parents and Guardians,

Welcome back from spring break! Our staff is looking forward to working with you and your child. The purpose of this letter is to give you some information and reminders.

1. All children will need to wear a mask and have a water bottle. Please write your child's name on their water bottle.
2. It is very important that the school has your correct email and phone number. If you are not receiving school emails or phone calls, please contact the office so that we have your most current information.
3. The following are some dates of interest. Please mark them on your calendar.

May 3-7	Kindergarten Round-up On-Line Registration
May 5-7	Kindergarten Round-up In-person by appointment only from 9a.m-1 p.m.
May 6	Kindergarten Round-up In-person by appointment from 3-6 p.m.
May 3	All books due back to the library
May 3-27	Milestones Tests for grades 3-5
May 31	Memorial Day Holiday – schools closed
June 4	Early Release for students/Last Day of School/Report Cards sent home
4. **Kindergarten Round-up (registration) for Oak Hill** will be May 3-7 on-line. If you would like to register in person, you may do so by appointment only from 9 a.m. to 1 p.m. May 5-7 and on May 6 from 3-6 p.m.

In order to register for kindergarten, your child must be 5 on or before Sept. 1, 2021. You need the following items to register your child: certified birth certificate, the child's social security card, Ear-Eye-Dental screening form #3300, current Georgia Immunization Form 3231 and two-proofs of residence (Only electric, gas, garbage or water bill will be accepted) AND a current lease agreement, rental agreement or mortgage statement from the purchase of a home). For more information, please go to the Newton County Schools website or call us at Oak Hill.

5. Please visit our school website often. It contains links to e-learn, e-books, a school calendar, and various other information. Our address is <https://ohes.newtoncountyschools.org/>.
6. The Newton County Fire Marshall has asked us to remind you not to park in the fire lane. (It is the entire length of the front of the building.)
7. **If you need to change the way your child goes home, please send a signed and dated note with a phone number for verification.** Transportation changes can be made by email using ohesfax@newton.k12.ga.us. Please do not email teachers or staff for transportation changes. All transportation changes must be made before 1:30. We are unable to make transportation changes over the phone.
8. Please do not send children that are running a temperature or who are ill to school. If you have questions about this, please contact the school nurse, Ms. Malone.

If I can assist you in any way, please contact me. On behalf of the faculty and staff of Oak Hill Elementary School, thank you for the opportunity to educate your child.

Sincerely,

Brenda Gammans, Ph.D.
Principal